

INTERNATIONAL JOB SHADOWING SCHEME (IJSS) OVERVIEW

Academic Year 2011/2012
Deadline: 8 weeks before travel

Please email: spo@randaedu.com for an application form



INTRODUCTION

The IJSS is designed so that members of staff have the opportunity to gain a greater understanding of the knowledge and skills that are required for other/similar roles within their institution internationally. Participants spend time working alongside a member of staff within a different School/Department; either by nomination or identifying an area of interest.

Career development is integral to our IJSS. Hence, we encourage schools to contact us if they want to enhance overall education quality and take their professionalism to the next level.

Riplington and Associates supports job shadowing as a means of improving staff/job understanding, growth, appreciation, professionalism, co-ordination and contacts/networks across local and international settings and for staff to develop new skills and experience.

The IJSS is open to nursery, primary, secondary, sixth form and special schools .

PROGRAMME AIMS

- to promote school partnerships and opportunities for transnational cooperation and mobility;
- to contribute to the professional development of school staff and
- to enrich the learning experience





INTERNATIONAL JOB SHADOWING / PLACEMENT GUIDELINES

AIMS

Participation in a one week post-to-post shadowing with the host school will provide participating staff with the opportunity for:

- Professional refreshment
- First-hand experience of another education system
- Discovering new ideas to bring to the classroom/school environment

APPLICATION PROCEDURE

Applications should be sent 8 weeks before date of travel. The principal/headteacher of the school must countersign the application form confirming agreement to the exchange/placement.

DURATION

The placement may take place at any time during the academic year provided that the host school visited is in session. **The minimum duration of the placement must involve five working days in host school and three days for the COMPULSORY briefing and de-briefing session when you arrive in the host country.** The sessions will outline your emergency contact details, what to expect, how to make the most use of the IJSS and current updates in educational pedagogy. **A maximum of ten days is required for the IJSS. Participants will be visited by a member of our team during your stay at the host school.**

COSTS

- Registration form and processing £150 (non-refundable)
- £1,000 per participant
- Participants are responsible for their own indemnity insurance, police clearance certificate, travel and accommodation
- Accommodation may be organised as a paying guest in the host school or in a hotel
- Additional fees for visa assistance and airport transfers- please ask for further information

NOTIFICATION

All applications will be informed of the outcome in writing.
